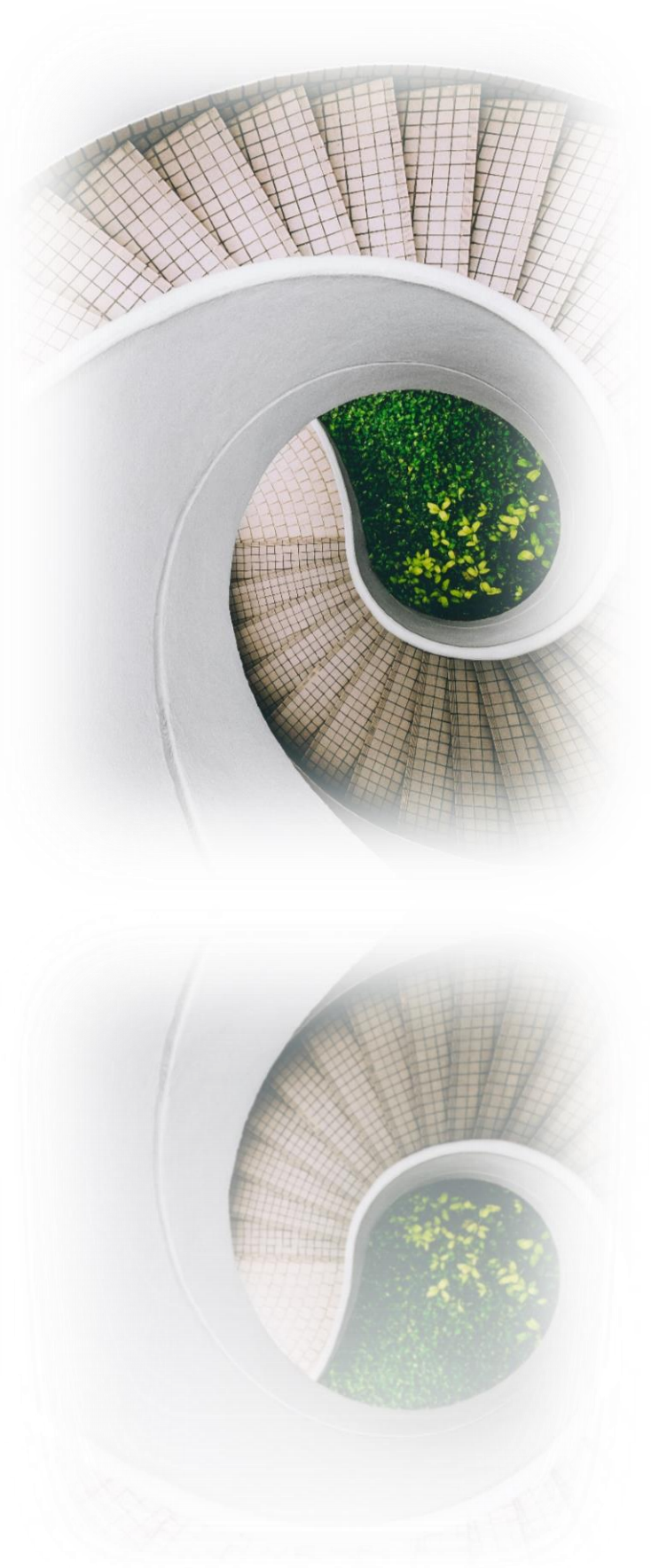
HALAL ACADEMY
BY HQC

HQC Academy Scheme

For HQC Customers and Employees

Issue 1.0 | January 2025 | English



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Authored by:
Management Board
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Languages Available in 2025:
English, French, German, Dutch, and Italian

Languages Anticipated in 2025:
To be announced on www.halalqualitycontrol.com or by request

Revision History

Issue Date	Revision	Revision Description

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1. Introduction

The HQC Academy, launching/launched in January of 2025, serves as the educational branch of the Halal Quality Control Group (HQC), dedicated to advancing knowledge and understanding of Halal standards and certification requirements.

Established to enhance the competencies of HQC customers and employees, the Academy develops comprehensive training programs that align with **the HQC Schemes** and relevant Halal standards.

Operating directly under HQC Headquarters, the HQC Academy is responsible for the creation and implementation of all Halal-related training systems.

As an integral part of the **HQC Halal Certification Scheme**, the Academy ensures that all stakeholders are well-equipped to meet the stringent requirements outlined in Halal certification processes. Positioned under the Training Requirements of the Certification Scheme, the HQC Academy exemplifies HQC's commitment to excellence in Halal certification and education.

2. Training Fees and Packages

See Fee Schedule, Academic Year 2025



3. Training Programs and Languages

Program Title	Program Code	Target Audience
HQC Halal Assurance Program Scheme	HQC.TP.01	General Manufacturers
HQC Halal Service Provider Scheme	HQC.TP.02	Service Providers
HQC Animal and Slaughtering Awareness Scheme	HQC.TP.03	Slaughtering Plants
HQC Halal Certification Scheme	HQC.TP.04	Anyone
Halal Standard Explanation	HQC.SP.01	Anyone

Program Title	Available Languages
HQC Halal Assurance Program Scheme	English, French, German, Dutch, and Italian
HQC Halal Service Provider Scheme	English, French, German, Dutch, and Italian
HQC Animal and Slaughtering Awareness Scheme	English and Dutch*
HQC Halal Certification Scheme	English, French, German, and Dutch*
Halal Standard Explanation	Upon Request

*Other languages available upon request.

4. Training Requirements

Subject	Requirement
Training Participants	At least 2 participants per manufacturing site are required to participate in a training.
Frequency	Once every 3 years.
Obligation	Mandatory for all companies that are classified as **Critical or High-Risk.**
Examination Method	Quiz and Brainstorming sessions (conducted during the training).

5. Website and Email

Main Website

www.halalqualitycontrol.com/academy

Main Email

academy@halalqualitycontrol.com

Main Contact

Telephone/WhatsApp: +31 70 346 97 95 | Email: Info@halalqualitycontrol.com

6. Process

Step	Description
6.1 Application	Please visit www.halalqualitycontrol.com/academy and click on 'Apply'. Fill in all requested details. Please ensure to select the correct Training Program. Click on 'Submit/Apply'. Your application will be handled within 5 working days by HQC Academy.
6.2 Quotation	The department will provide a quotation form. Depending on the selected Training Packages and training methods, fees may differ. You may approve the quotation by signing it or providing written consent by email.
6.3 Training Planning	The department will provide a form outlining the trainer, date, time, and access link if the Online method is selected. The trainer always speaks the language of the participants. The trainer's contact details are also provided during the planning. Please note that the training planning may be combined with the quotation.
6.4 Training Duration	All training programs will require approximately 2 hours.
6.5 Training Methods	**Online:** The training is conducted remotely, mainly using the Zoom platform. **On-Site:** The training is conducted at the customer's location. 1 trainer will be conducting the training live. Travel fees are subject to charges.

Step	Description
6.7 Invoicing	**Invoicing by:** St. Halal Academy Europe B.V. Parkstraat 83 | 2514 JG | The Hague | The Netherlands **VAT Number:** NL859090863B01 **Registration Number:** 72380721 Invoicing details may deviate from the above-mentioned details.
6.7 Training Certificates	All participants will receive e-certificates from HQC Academy. Each certificate is issued individually for each participant. All e-certificates have a registration number and QR code for verification. The certificates might be requested during audits. The e-certificates are to be delivered between 1 to 5 working days after the training has been conducted. **Note:** All participants who have previously received training certificates from the Halal Business Academy (HBA) are still valid until the expiry date.
6.8 Training Materials	HQC Academy will provide access to its Training Materials platform to each trained customer. The link and password will be delivered by email to the contact person. The platform can be accessed through www.halalqualitycontrol.com All relevant documents, guidelines, and presentations can be found in the Training Materials section. **Note:** All HBA customers will also be granted access to the platform.
6.6 Conducting the Training	All training programs are presented or shared on a screen by means of an interactive presentation. All presentations start with an introduction and definition session. After each module, a multiple-choice quiz is presented for the participants to answer. At the end of each presentation, a brainstorming session will be held.

7. References

HQC Halal Certification Scheme (Section 8)

HQC Halal Assurance Program Scheme (Section 4.1.4)